



Middlewich Primary School  
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Headteacher Mrs G Reynolds



Tuesday 13<sup>th</sup> February 2024

Dear Parent/Carers,

**Parent/Carer Consultation Meetings on Tuesday 5<sup>th</sup> March and Wednesday 6<sup>th</sup> March**

We are writing to inform you about the upcoming parents' evenings, which will be held on Tuesday 5<sup>th</sup> March from 3:30pm to 5:30 pm and on Wednesday 6<sup>th</sup> March from 3:30pm to 7pm.

These consultations provide a valuable opportunity for you to discuss your child's academic progress. You will also have the opportunity to look at your child's work, familiarise yourself with the school environment and ask any questions you may have. To make the most of your consultation, we highly recommend that you arrive a few minutes early to have time to view your child's class books before your individual meeting with the teacher. These appointments will take place inside your child's classroom.

Please note that the consultations are confidential and intended for parent/carers only. We kindly request that children do not attend the appointment, where possible. To ensure efficient use of time and minimise waiting times, **consultations will be limited to a maximum of 10 minutes**. We kindly ask that appointments adhere strictly to their designated times, as everyone will be relying on their scheduled slots to plan their evening. Please note that these will be the only days that we can accommodate face-to-face appointments.

To book your consultation, please log in to your School Spider app to secure your preferred appointment time. The booking system will be open from **Wednesday 14<sup>th</sup> February at 9.00am**.

We strongly encourage all parents to attend the parent/carers consultations, as they play a crucial role in our collaborative effort to support your child's education. If you have any questions, please do not hesitate to contact us. We look forward to seeing you at the parents' evening to discuss how we can further support the children.

Yours sincerely,

Mrs G Reynolds  
Headteacher