



Middlewich Primary School
Park Road
Middlewich
Cheshire
Tel: 01606 652321
admin@middlewichpri.cheshire.sch.uk
Headteacher Mrs G Reynolds



Friday 1st December 2023

Dear Parents/Carers,

Online booking for Sunrise and Sunset Squad

We are excited to announce that our new online booking system for Sunrise and Sunset Squad is up and running, providing you with a convenient and efficient way to secure your child's place.

Stage One – Create an Account

To get started, we invite you to create a Hivelink account by clicking on the following link: <https://middlewich-primary.hivelink.co.uk/> For step-by-step instructions on the account creation process, please refer to the attached user guide.

Once your account is established with the relevant information, you will not be asked for these details again, ensuring a smooth process for future bookings. We encourage all parents and carers to create an account to enable us to customise settings at our end before bookings can be made.

Stage Two – Making a Booking

Bookings will officially open to all parents/carers on Monday 11th December. Priority bookings will be available starting Wednesday 6th December (for pre-existing breakfast club users). Further information about how to make a booking will be sent out on these dates.

We appreciate your cooperation and look forward to providing a convenient booking experience for Sunrise and Sunset Squad.

Yours sincerely,

Mrs. G. Reynolds
Headteacher