



Middlewich Primary School



Minutes of the Pupil Welfare Curriculum & Partnerships Committee Thursday 4th February 2021

Present: Mark Edwards (ME)
 Sandie La Porta (SLT) Headteacher
 Vicky Williams (VW)
 Amy Harding (AH)
 Alison Sumner (AS)
 Jane Mayhead (JM) Chair
 Lee Turner (LT)
 Lucy Lee (LL)
 David Atkinson (DA)
 Katherine Nielsen (KN)

Also in attendance: Louisa Moseley Clerk
 Gemma Reynolds (DHT) Observer
 Kathy Spreadbury (KS) Observer
 Bev Stephens SBM

PART 1	Action
1. Apologies & Additional AOB Items	
All governors were present. No apologies had been received and there were no items of other business.	
2. Conflict of Interest	
Governors were asked to declare any potential conflict of interest with the business to be discussed during the meeting. Mark Edwards declared that he is Deputy Head at Middlewich High School. Lucy Lee declared that she is Headteacher at Dorin Park School. All annual declarations of pecuniary interest had been completed on Governor Hub.	
3. Minutes	
The part one minutes of the meeting held on 15 th October 2020 were confirmed as a correct record to be signed by the Chair and retained in school. ACTION: Chair to sign minutes of previous meeting when in school.	Chair
4. Matters arising	

<p>The action log was reviewed, and the following actions were carried forward:</p> <ul style="list-style-type: none"> • LL to review the SEND and Supporting Medical Needs policies and bring to the Spring FGB 2021 for approval. • SLP to add a statement to the SDIP about the support governors can offer to senior leaders and the SBM during Covid for the Spring FGB meeting. • GR to decide whether to use Governor Hub to organise policy reviews – to update governors on the 14th May at the next PWCP committee. • SLP to ensure the website will be completely updated and compliant by the Spring FGB meeting. 	<p>LL</p> <p>HT</p> <p>GR</p> <p>SLP</p>
<p>5. COVID-19 impact</p>	
<p><u>5.1 To monitor well-being across the school community.</u></p> <p>Governors received the following verbal report from SLP regarding well-being across the school community:</p> <p><u>Pupil wellbeing</u></p> <ul style="list-style-type: none"> • Teachers are providing one live lesson each day at a set time to catch-up with pupils and maintain live communication. • Pupils are accessing age appropriate learning that can be accessed independently and provide stimulation. • The Entire curriculum is being delivered through remote learning including cooking, PE, D&T and RHE. • Teachers monitor pupil engagement and contact families to provide pastoral and practical support where required. • Some pupils are receiving a daily phone call to motivate their learning. • Teachers are providing bespoke learning for SEN children such as using dictations and E books. • The school are constantly reviewing the remote learning provision and supporting families who find it challenging. • Assemblies are held remotely each week focusing on friendship and how children can feel good about themselves. <p><u>Wellbeing of staff</u></p> <p>The school have divided the staff into two teams.</p> <p><u>The home Team</u></p> <ul style="list-style-type: none"> • They are responsible for the remote education curriculum planning; ensuring it is relevant, stimulating and addressing the needs of the pupils with meaningful learning. • Staff have been asked to only respond to emails at set times to allow them time to plan. • SLP contacts the home team daily to check their wellbeing and maintain open communication. <p><u>The School Team</u></p>	

- They work in pairs, so every teacher has a member of support staff with them in class.
- The staff are completing Lateral Flow Tests (LFT) each week.
- The school have received some positive messages from parents as well as some more critical emails.

Governor comment: *As full-time working parents, the daily routine with Sway and live lessons is so much better than the experience of the first lockdown. The children are largely independent when working.*

Governor comment: *As a parent, I have had a different experience during this third national lockdown. Teaching maths is challenging as it is different to how our generation were taught. A one-off zoom lesson for parents on the new teaching approaches would be beneficial. The school could provide more support for families who are struggling with home learning. Parents have had mixed reactions to the home learning provision.*

Response: *Parents can email the school with any concerns and ask for support from the teachers in the delivery of any home learning. Teachers can talk through the work to support parents.*

ACTION: KN to deliver the following message to the parent body as a parent governor: All parents/ carers can email the school to request support from the class teachers regarding home learning.

Governor comment: *The teachers are doing a fantastic job and working incredibly hard.*

5.2 To review the school's provision for remote education and confirm that the details were published on the school website by 25.01.21.

All information required on remote education was published on the school website by the end of December 2020.

5.3 To monitor how the school is maintaining the curriculum and continuity of learning for pupils.

The curriculum is being maintained and the continuity of learning is being ensured through live lessons, use of Sway and clear timetables of work for children to follow. A comprehensive scheme of work is provided daily via the website.

Q: What kind of reassurance have you given parents and pupils if the work is not completed due to certain barriers?

A: *Any reassurance is given on a one to one basis. The school have not published a letter to the entire parent body to this effect but have arranged meetings with families that are struggling to engage their children and try and support them. A message is sent to parents weekly to thank them for their*

KN

support with home learning and to say well done to those who have completed all tasks. The school have provided devices for pupils and staff members are supporting individual children where necessary. All children on an EHCP are currently in school and any that are absent due to self-isolation are contacted on a regular basis to maintain open communication.

5.4 To monitor pupil attendance.

The attendance report had been shared on Governor Hub prior to the meeting.

Attendance for Pupil Premium and Non Pupil Premium		
Pupil Premium	59 pupils	95.%
Non Pupil Premium	357 pupils	97.3%

The attendance of PP children was slightly lower than average, but the overall school attendance was high. Children working from home are included on the register as attending school and this is monitored via the live lessons daily. Any pupils that are unwell, are not expected to work.

Q: What percentage of children are currently on site and have the school been able to offer places to all critical workers?

A: 162 pupils out of 411 are currently in school – approximately 40% of the school population. The school have asked for evidence of critical worker status from parents. The school have been able to accommodate all cases so far. There are high numbers in the foundation stage with 30 pupils in reception.

5.6 To review how the school is minimising the impact of lockdown on disadvantaged pupils.

- The vast majority of vulnerable pupils are attending school including those with special education needs and any involved with social care.
- The school are in contact with the social care team.
- Any children with poor engagement in the learning are being monitored closely with at least one daily phone call. Teachers are communicating regularly with individual pupils if required. The school know the pupils and families well and are providing a bespoke learning package for those that need it; either through the use of devices or support from teachers.
- 30% of Pupil Premium children are currently in school.

6. Curriculum Developments

6.1 Recovery/ Remote education curriculum

The Remote Curriculum has been developed to deliver objectives across the year groups; recapping key learning; developing effective feedback through revising and reviewing; focusing on basic skills of English and ensuring pupils

<p>are secure moving forward. The remote curriculum is encompassing all objectives across a broad variety of subjects to avoid further loss of learning.</p> <p>Q: Have all pupils got devices and internet access? A: Yes. There has not been a huge request for devices from school. The key issue has been the engagement and motivation of pupils to complete home learning. The school were issued with more laptops and kindles from the DFE and the appropriate device was issued to each age group.</p> <p><u>6.2 Benchmark assessments</u></p> <p>There was no benchmarking data to report. The internal data had been reviewed at the Autumn FGB meeting.</p>	
<p>7. Sports Funding update</p>	
<p>The HT informed governors that the sports funding could be carried over to the next academic year. Governors agreed to consider how to spend the funding as and when the school fully re-opens.</p> <p>ACTION: Governors to consider how to best allocate the Sports Fund on the full re-opening of school.</p>	<p>Governors</p>
<p>8. Partnership Working</p>	
<p><u>8.1 Community Links and Partnership Working</u></p> <p>The Middlewich Community Partnership meetings have taken place remotely each term. There are potential plans for September, dependent on the easing of Covid-19 restrictions.</p> <p><u>8.2 Working with pupils and parents/carers</u></p> <p>This item has been covered under agenda item 5.</p>	
<p>9. Pupils' Personal Development, Welfare and Behaviour</p>	
<p><u>9.1 PSHE/FBV/SMSC/HRE</u></p> <p>The Relationships and Health Education (RHE) curriculum is being implemented. The school are holding pre-recorded weekly assemblies via Sway related to the RHE curriculum and pupils are completing related display work. The school have used DFE guidance and materials to support RHE curriculum planning.</p> <p><u>9.2 Extra-curricular activities</u></p> <p>Breakfast club is still available for families. The school appointed more staff to run the club in September and these members of staff have been retained to ensure the integrity of the bubble structure. There are no other extra-curricula activities provided at this time due to Covid-</p>	

<p>19. The school will not be providing club for the half term holiday.</p> <p><u>9.3 Behaviour</u></p> <p>The behaviour log was shared with governors on Governor Hub prior to the meeting. SLT identified concerns around the individual wellbeing of pupils and the impact of lockdown on all children. Governors were assured that the school were supporting families when any concerns were raised. Governors were informed that although many children are happy to attend school, there are a significant number of pupils that the school are concerned about and are monitoring closely. Every Monday morning, the school have a meeting to consider the wellbeing of pupils.</p> <p>There were no questions from Governors.</p> <p><u>9.4 Attendance</u></p> <p>This item had been covered under agenda item 5.</p>	
<p>10. Review Progress of SDIP</p>	
<p>The School Improvement Plan had been shared on Governor Hub prior to the meeting for governors to receive. SLP asked governors to read the document and send any questions via email.</p> <p>ACTION: Governors to email SLP with any questions regarding the School Improvement Plan.</p>	<p>Governors</p>
<p>11. Policies</p>	
<p>Governors received and reviewed The Relationships, Health Education Policy (RHE) shared via Governor Hub. The policy will be added to the Spring FGB agenda to be approved by the Full Governing Board.</p> <p>There were no other policies to receive.</p> <p>ACTION: Clerk to add the approval of the RHE policy to the Spring FGB agenda.</p>	<p>Governors</p>
<p>12. Spring term Governance Newsletter</p>	
<p>The Clerk asked all governors to read the Governance Newsletter and refer to the relevance grid for link governors and committees.</p> <p>ACTION: Governors to bring any questions regarding the Governance Newsletter to the Spring FGB meeting.</p>	
<p>13. Any Other Business</p>	
<p>There was no other business to report.</p>	

14. Impact Statement	
<p>Governors have:</p> <ul style="list-style-type: none"> • Received an update on COVID-19 provision in line with DFE guidance. • Reviewed the RHE policy. • Discussed next steps for the Sports Funding. • Confirmed Website compliance for remote learning. • Noted the effectiveness of the remote digital curriculum as a whole school curriculum. • Ensured all children including disadvantaged and SEND pupils are being provided with accessible home learning. • Ensured safeguarding and the wellbeing of pupils and staff is considered. 	
15. Next Meeting	
Governors confirmed the date of the next committee meeting as Thursday 14 th May at 4pm 2021.	

The meeting moved to Part 2. AH, KS and the SBM left the meeting at this point.