



Middlewich Primary School
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Middlewich
Cheshire
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Headteacher Mrs G Reynolds



Tuesday 3rd October 2023

Dear Parents/Carers,

Parent/Carer Consultation Meetings on Monday 30th October 2023

Parent and carer consultation meetings this term will again take place during the INSET day, on Monday 30th October between 8.30 am and 5.00 pm. During this time, you will have the opportunity to meet with your child's class teacher in their classroom. Please be mindful that each appointment will be limited to a maximum of **10 minutes**. To ensure the smooth operation of the day, we kindly ask that appointments adhere strictly to their designated times. This arrangement is essential, as everyone will be relying on their scheduled slots to plan their day. Please note that this will be the only day we can accommodate face-to-face appointments.

These consultations provide a valuable opportunity for you to discuss your child's academic progress. You will also have the opportunity to look at your child's work, familiarise yourself with the school environment and ask any questions you may have. To make the most of your consultation, we highly recommend that you arrive a few minutes early to have time to view your child's class books before your individual meeting with the teacher.

Please note that the consultations are confidential and intended for parents/carers only. We kindly request that children do not attend the appointment, where possible. For those needing to bring children to an appointment, there will be a crèche available from 8.30 am to 4.30 pm in the Orchid Room

We will be using an electronic booking system, accessible through School Spider, to facilitate appointment scheduling. Please log in to secure your preferred appointment time. The booking system will be open at **9 am on Wednesday 4th October**.

We strongly encourage all parents to attend the parent/carers consultations, as they play a crucial role in our collaborative effort to support your child's education. If you have any questions, please do not hesitate to contact us. We look forward to seeing you at the parents' consultation day to discuss how we can further support the children.

Yours sincerely,

Mrs. G. Reynolds
Headteacher